

**UPLANDS METROPOLITAN DISTRICT NOS. 1 AND 2**  
450 E. 17<sup>th</sup> Avenue, Suite 400  
Denver, Colorado 80203  
Phone: 303-592-4380

**NOTICE OF JOINT REGULAR MEETING AND AGENDA**

DATE: November 4, 2024

TIME: 1:00 p.m.

LOCATION: To attend via Zoom Videoconference, email [cwill@specialdistrictlaw.com](mailto:cwill@specialdistrictlaw.com) to obtain a link to the videoconference.

To attend via telephone, dial 1-253-215-8782 and enter the following information:  
Meeting ID 816 0887 7678 / Passcode 192842

<b><u>Boards of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Chad Ellington	President	May, 2025
Amber Sands	Secretary	May, 2025
Matt Childers	Treasurer	May, 2025
Mark Nickless	Assistant Secretary	May, 2027
Jeff Handlin	Assistant Secretary	May, 2027

**I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting, and posting of meeting notices. Approve agenda.
- C. Discuss and consider approval of August 26, 2024 Special Meeting Minutes.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices.
- F. Authorize renewal of District's insurance and Special District Association (SDA) membership for 2025.

- G. Website Accessibility Discussion
  - 1. Discuss and consider proposals from Generation Web, Inc., Streamline Software, Inc. and A360 Enterprises, LLC (d/b/a Allyant) related to website accessibility matters.
  - 2. Establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.

## II. FINANCIAL MATTERS

- A. Review and ratify approval of the payment of claims.
- B. Review and accept unaudited financial statements
- C. Conduct Public Hearing to consider amendment of the 2024 Budget. Consider adoption of Resolution to Amend the 2024 Budget.
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies.
- E. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”), and direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
- F. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan.
- G. Consider appointment of District Accountant to prepare 2026 Budget.
- H. **[District No. 1]** Discuss statutory requirements for an audit. Authorize District Accountant to obtain proposals to perform the 2024 Audit.
- I. **[District No. 2]** Discuss statutory requirements for an audit. Consider appointment of District Accountant to prepare and file the Application for Exemption from Audit for 2024.
- J. **[District No. 2]** Authorize closing of current checking account and opening a Colotrust account.

## III. LEGAL MATTERS

- A. Discuss formation of Special Improvement District.
- B. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025. Discuss the need for ballot issues and/or questions.
- C. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2025 (District Transparency Notice).
- D. **[District No. 1]** Review and consider approval of Second Amendment to 2023 Administration Funding Agreement between the District and Westminster OC, LLC.

**IV. CONSTRUCTION MATTERS**

- A. Discuss 2025 development/construction outlook.

**V. OTHER BUSINESS**

**VI. ADJOURNMENT**

**There are no more regular meetings scheduled for 2024.**